

Guide for Authors

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AGRARWIRTSCHAFT

GJAE German Journal of
Agricultural Economics

Please send your manuscripts to the e-mail address: gjae@agrار.hu-berlin.de. The **postal address** of the **editorial office** is: Editor GJAE, Attn. Ulrike Marschinke, Humboldt-Universität zu Berlin, Faculty of Agriculture and Horticulture, Department of Agricultural Economics, Hannoversche Str. 27, Haus 12, 10099 Berlin.

The contents will be divided into the following categories: a) Scientific papers; b) Business surveys; c) Discussion contributions; d) Research communications; e) People; f) News; g) Book reviews; h) Economic facts and figures.

All authors of scientific papers agree to a formal review procedure (double blind peer review).

Please note the following requirements made of the formal structure of manuscripts:

1. **Word processing program:** MS-Word
Font: for text: Times New Roman, 11 pt; tables/figures: 9 pt
Line spacing: 1.5-spaced; **paragraphs** with standard format template.
Text length: Scientific papers should not exceed ten printed pages of an issue in length. The length of a book review should be commensurate with the content of the book discussed. Tables, figures, bibliographies etc. are included in the total length of all contributions. Automatic references (links) to other text parts or legends and automatic numbering are not admissible. Approx. 4 800 characters with spaces correspond to one printed page (of pure text) in the *German Journal of Agricultural Economics*.
2. **Manuscripts** of scientific papers consist of: title of the article, abstract, approx. 6 keywords, introduction, main body, conclusion, bibliography. The title of the article, abstract and keywords must be supplied in German and in English. The respective current editions of the Duden© or Oxford Advanced Learner's Dictionary© apply for spelling and grammar.
3. The **text breakdown** is arranged following the decimal system: 1. Introduction, 2., 2.1, 2.1.1 etc. Section headings are in bold font (11 pt).
4. **Figures and Tables** must be mentioned in the text, e.g. "(cf. Figure 3)" or "as shown in Table 2". They are to be submitted in an editable version (MS Office) and without an outer frame.
5. **Tables** (Excel, Word) are to be numbered consecutively by hand and given a heading (e.g.: Table 5. World trade in pork 1998). The table number and heading should be set flush left above the frame. Notes and source(s) should be set flush left below the frame.
6. **Figures** should also be numbered consecutively by hand and given a heading (e.g.: Figure 3. Export data 1995-2000). The figure number and heading should be set flush left above the figure. Please ensure that you provide figures with distinct contrasts, sufficient font size and correct axis labelling. Coloured presentations with blue tones are admissible, as well as dashed lines and hatching in black-and-white figures. Where possible the dataset belonging to the figure should be submitted too.
7. **Mathematical formulae and symbols** are to be executed in the font "Symbol" and using the formula editor (font size on the basis of 11 pt) (MS-Word) and should not exceed a width of 7.0 cm; write larger numbers with coded separation (fixed space = CTRL+shift+space bar) as in 33 123. **Abbreviations:** mill. for million(s); bill. for billion(s); % for per cent; p.a. for per year.
8. Write all **authors' names** (in the text and in the bibliography) in SMALL CAPITALS (not capital letters!); the only exceptions are names that have become termini technici (e.g. Engel's Law). – See under References on how to quote.

9. **Footnotes** are to be numbered consecutively and entered at the end of the respective page. Place **quotations** in quotation marks (" ... "). To highlight text (apply sparingly!) use **bold print** or *italics* (do not underline). Footnotes should not be used to show individual references.
10. Any **Thanks / Acknowledgements** – where desired – should be placed after the bibliography.
11. **Names of authors** (ACADEMIC DEGREE WHERE APPROPRIATE, GIVEN NAME, FAMILY NAME, ACADEMIC DEGREE WHERE APPROPRIATE (in SMALL CAPITALS), workplace, postal address, telephone number, e-mail address) are to be submitted with the title of the article on a separate page (please repeat the title of the article on the first page of the text). Where more than one author is named please state the contact author.

References and bibliography

References in the text must always be stated in sufficient detail to make the reference clear. In the case of press reports the name and publication date of the medium (e.g.: NZZ of 12.12.1998) are generally sufficient. Where text references cannot be allocated clearly by stating author, year and page only (BACH, 1979: 65), prevent confusion by adding further data (BACH, 1979a: 65).

The **bibliography** is an alphabetic compilation of all the authors and sources of information named in the text. Provide a separate entry for each source. The customary "GJAE" standard (main purpose: bibliographically clear and sufficiently complete designation of the source) is illustrated clearly in the following examples. Abbreviations used in the text for the references (e.g. NZZ) are explained here.

Publications without an author

OJEC (Official Journal of the European Communities) (26.4.1980), No. L 108.

AGRA-EUROPE No. 37/98 (14.9.1998): Documentation: 1-21.

NZZ (Neue Zürcher Zeitung) relevant issue. – The special issue(s) is/are to be stated in the text (see above).

Monographs, anthologies and series

FUHS, F.W. (1985): Agrarverfassung und Agrarentwicklung in Thailand. Steiner, Wiesbaden.

BACH, H. (1979): Ist eine bäuerliche Landwirtschaft noch zeitgemäß? In: Bach, H. et al. (Eds.): Aktuelle Gedanken zur Agrarpolitik. XY publisher, Graz: 63-84.

HORN, G. (1977): Die Strukturentwicklung ausgewählter Landwirtschaftsbetriebe in Hessen. Series of the Bundesministerium für Ernährung, Landwirtschaft und Forsten, Series A: Landwirtschaft – Angewandte Wissenschaft, Issue 203. Publisher, place, where applicable country.

Journals

COMMISSION OF THE EUROPEAN UNION (1997): Agenda 2000-for a stronger and wider Union. Bulletin of the European Union. Supplement 5. Place.

KLEINHANSS, W., B. OSTERBURG, D. MANEGOLD, K. SEIFERT, Ch. CYPRIS and P. KREINS (1998): Auswirkungen der "Agenda 2000" auf die deutsche Landwirtschaft. In: Agrarwirtschaft 47 (12): 461-470.

Work reports, university theses and lectures

COMMISSION OF THE EUROPEAN UNION, DIRECTORATE GENERAL VI (1997): Situation and Outlook: Beef Sector. CAP Working Document. Brussels. In: <http://europa.eu.int/en/comm/dg06>.

TANGERMANN, S. (1997): Reformbedarf in der EU-Agrarpolitik und die Agenda 2000. Diskussionsbeitrag No. 9704. Institute for Agricultural Economics at the University of Göttingen.

KARL, H. (1998): Globalisierung des Wettbewerbs. Rückwirkungen auf den ländlichen Raum. Lecture held at the 39th annual conference of Gesellschaft für Wirtschafts- und Sozialwissenschaften des Landbaues e.V., 30.09.-02.10.1998, Bonn. In: <http://www.dainet.de/gewisola98>. Call: date.